

# THINK ON YOUR FEET®

A globally acclaimed workshop



In-person: 2 days  
Virtual: 3 half days



Early Bird Price: \$1,385+GST\*  
Regular Price: \$1,630+GST

Successful people know how to communicate clearly and memorably. One of our most in-demand courses, Think On Your Feet® is the only workshop that trains you to analyse, organise and present information and ideas....fast! Great communication underpins all functional areas of a business, so whether you are in a leadership role, sales, marketing, or are a technical expert in your field, you will learn effective techniques you can use straight away.

## Benefits to your organisation

Think on Your Feet® is one of the most powerful communication courses in business today. Employees will leave the workshop with the tools to deliver well-structured, clear, and concise communication resulting in better performance outcomes. Think on Your Feet® will reduce the 'cost of confusion' in your business and provides an enabler for people to speak well and make more sense in less time.

## Who is this course for?

- People wanting to improve the impact of their communication in both impromptu and formal settings.
- Leaders who want to achieve greater persuasiveness and positive impact with their team.
- Individuals who need to deal quickly and effectively with challenging questions and who are often put on the spot.
- Experts needing to distil complex information into impactful messages to suit their audience.
- Anyone who wants to deliver clear, compelling communication, verbally or in writing, to achieve the outcomes they need.

\*Book 8 weeks prior to course commencement and receive 15% off.

## Contact us for more information

[www.imnz.co.nz](http://www.imnz.co.nz) | 0508 22 55 46 | [enquiries@imnz.co.nz](mailto:enquiries@imnz.co.nz)

## Learning outcomes



Quickly and effectively organise your thinking to communicate with Clarity, Brevity and Impact®.



Be more persuasive and influential when under pressure or challenged.



Respond to difficult questions on the spot.



Deliver convincing and impactful presentations to all audiences.



Structure your communication in a compelling way, whether verbally or in writing.



Apply techniques to de-escalate difficult situations and buy time to organise your thinking.



## Training format

Whether you choose a face-to-face or virtual workshop, your learning outcomes will remain the same. Using specialist content design, clever use of in-workshop tools and exercises, your experience delivered by our expert facilitators will be immersive and engaging.

### What is covered in this course?



#### **Explain complex information simply and clearly**

Slow down and organise your thoughts to answer questions fast. Become an expert in packaging information logically and succinctly, cutting to the core of what you want to say.



#### **Position ideas to persuade your audience**

Expand your listener's perspective – go from small details to the big picture. Learn to practice moving opposing viewpoints to a middle ground with proven tools to really sell the benefits of your ideas.



#### **Handle questions quickly and clearly**

Learn how to bridge from question to answer, earning yourself the time and respect to respond in a quick, clear, and persuasive way. Handle the tough questions with clarity and impact.



#### **Flesh out ideas with memorable examples**

Effectively illustrate your ideas through the use of examples and metaphors, increasing understanding and telling an impactful story.

## Customised solutions

IMNZ can work with your organisation to deliver highly flexible and customised learning programmes. Contact us to discuss solutions to meet your specific learning and development needs.



**Think on Your Feet® has given me tools to build on and to practice – which then feeds into overall communication and confidence... It's only a short course but I feel like I've walked away doing a three-year university study.**



**Amanda Wolak**  
Planning Manager,  
BNZ

